

## Chicago Public Libraries Internship Program 2024 Apply Now

### Description

- Work alongside dedicated library professionals on exciting projects and initiatives.
- Play a role in providing essential services and resources to Chicago residents.
- Develop your skills in areas like programming, outreach, or technology.
- Make a positive impact by promoting literacy and lifelong learning.

### Responsibilities

- **Teen BOTB Internship:** Help select and promote the “Best of the Teen Books” list, participate in book discussions, and assist with library programming for teens (February-December). (Age requirement: Teens)
- **School Year Internship:** Assist with library operations, programs, and outreach initiatives (hours vary). (Age requirements vary by internship)
- **Other Internship Opportunities:** Depending on library branch needs, interns may be involved in tasks like:
  - Assisting with public service desks and reference services
  - Planning and conducting library programs for all ages
  - Contributing to digital content creation and social media management
  - Participating in outreach initiatives to connect with the community

### Qualifications

- Requirements vary depending on the internship program:
  - Teen BOTB Internship: Open to high school students
  - School Year Internship: Open to high school or college students (specific requirements may vary)
  - Other Internship Opportunities: Open to high school or college students (specific requirements may vary by branch)

### Experience

Prior experience is a plus, but not required. A strong interest in libraries and a willingness to learn are essential.

### Skills

- Excellent communication and interpersonal skills
- Strong organizational and time management abilities
- Ability to work independently and as part of a team
- Proficient in basic computer skills (Microsoft Office Suite preferred)
- A positive and enthusiastic attitude

### Job Benefits

### Hiring organization

Chicago Public Libraries

### Employment Type

Intern

### Duration of employment

6 Months

### Industry

Libraries

### Job Location

Chicago, Illinois, United States,  
60605, Chicago, Illinois, United States

### Working Hours

8

### Base Salary

10

### Date posted

April 18, 2024

### Valid through

22.04.2027

- Gain valuable experience in the library field
- Develop professional skills relevant to future careers
- Make a meaningful contribution to your community
- Network with library professionals and build connections

### **How To Apply**

- Visit the Chicago Public Library website (<https://www.chipublib.org/news/teens-apply-for-chicago-public-library-school-year-internship-opportunities/>) for detailed information on each internship program and application instructions. Applications for specific programs open at designated times throughout the year.