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## DOC Internship Opportunities Program 2024

### Description

The Department of Commerce (DOC) is pleased to announce the Internship Opportunities Program for 2024, offering dynamic and hands-on experiences for individuals interested in contributing to the mission of fostering economic growth and innovation. As an intern at DOC, you will have the chance to engage in meaningful projects, collaborate with experts, and gain valuable insights into the diverse areas of commerce.

### Responsibilities

- Contribute to projects and initiatives within various departments, including economics, trade, technology, and industry.
- Assist in data analysis, research, and reporting to support policy development and decision-making.
- Participate in meetings, workshops, and events related to commerce and economic development.
- Collaborate with cross-functional teams to implement and enhance programs.
- Prepare reports and presentations summarizing project outcomes and recommendations.

### Qualifications

- Currently enrolled in an undergraduate or graduate program, with a focus on economics, business, public policy, or a related field.
- Strong academic record and a passion for issues related to commerce and economic development.
- Excellent communication and interpersonal skills.
- Ability to work independently and collaboratively in a team environment.
- Eagerness to learn and a proactive approach to problem-solving.

### Experience

No specific professional experience required; coursework or research related to commerce, economics, or public policy is advantageous.

### Skills

- Proficient in Microsoft Office Suite (Word, Excel, PowerPoint).
- Strong analytical and problem-solving skills.
- Detail-oriented with the ability to manage multiple tasks effectively.
- Adaptability to a dynamic work environment.

### Job Benefits

- Exposure to various facets of commerce and economic development.
- Networking opportunities with professionals in government and industry.
- Professional development and mentorship.
- Potential for future employment or recommendation based on performance.

### Hiring organization

DOC

### Employment Type

Intern

### Duration of employment

6 Months

### Industry

Government Administration

### Job Location

Washington, D.C., United States,  
20001, Washington, D.C., United States

### Working Hours

8

### Base Salary

10

### Date posted

May 8, 2025

### Valid through

25.02.2027

- Competitive stipend or compensation.

**How To Apply**

Interested candidates should submit their resume, cover letter, and academic transcripts. Please include “DOC Internship 2024 Application” in the subject line.

DOC is an equal opportunity employer. We value diversity and encourage applicants from all backgrounds to apply for this enriching internship opportunity.