

## Pima Community College Internship Opportunities 2024

### Description

Pima Community College is pleased to announce internship opportunities for the year 2024. Our internship program is designed to provide students with valuable hands-on experience in a dynamic educational environment. As an intern, you will have the chance to contribute to meaningful projects, collaborate with experienced professionals, and gain insights into the field of education.

### Responsibilities

- Assist in the planning and execution of educational programs and events.
- Collaborate with faculty and staff to support various administrative functions.
- Conduct research on educational trends and best practices.
- Assist in the development and implementation of marketing and outreach initiatives.
- Provide support in student engagement activities and programs.
- Participate in meetings and contribute to discussions on enhancing the student experience.
- Support the coordination of workshops and seminars.

### Qualifications

- Currently enrolled in a degree program at Pima Community College.
- Pursuing a degree in Education, Business, Communications, or a related field.
- Good academic standing.
- Strong interest in education and community college environments.
- Excellent communication and interpersonal skills.
- Ability to work both independently and collaboratively.

### Experience

- Prior internship or relevant volunteer experience is a plus but not required.
- Familiarity with educational technologies and learning management systems is advantageous.

### Skills

- Proficient in Microsoft Office suite.
- Strong organizational and time management skills.
- Attention to detail and accuracy in tasks.
- Adaptability and a willingness to learn.
- Ability to work in a diverse and inclusive environment.

### Job Benefits

- Valuable hands-on experience in a community college setting.
- Mentorship from experienced educators and professionals.

### Hiring organization

Pima Community College

### Employment Type

Intern

### Duration of employment

6 Months

### Industry

Education

### Job Location

Tucson, Arizona, United States,  
85701, Tucson, Arizona, United States

### Working Hours

8

### Base Salary

10

### Date posted

June 11, 2025

### Valid through

20.01.2027

- Networking opportunities with faculty, staff, and industry experts.
- Exposure to various aspects of education and administration.
- Potential for academic credit (subject to college policies).

**How To Apply**

Interested candidates should submit their resume, cover letter, and a brief statement of interest through the Pima Community College career services website or contact the college's internship coordinator. Shortlisted candidates will be contacted for interviews.

Pima Community College is an equal opportunity employer and is committed to fostering diversity and inclusion in the workplace. We encourage students from all backgrounds to apply.